



Graphic Designer

JOB DESCRIPTION

EDUCATION/TRAINING:

- Education and/or training in graphic design for print and electronic media (min 2 years)

EXPERIENCE:

- Layout and typography
- Computer knowledge
- Photography an asset
- Overseas ministry an asset

SCOPE:

To aid the communications team by:

- Preparing communication resources for promotion, marketing and reporting of HFL through print, video and website
- Preparing motivational media resources for projects, short-term teams and fundraising events

ADDITIONAL RESPONSIBILITIES:

- Assist in general ministry tasks as required
- Prepared to lead 1-2 international team per year based on need

SKILLS REQUIRED:

- Exceptional creative ability
- Computer skills:
 - Adobe Creative Suite
 - Macintosh OSX
 - MS Office
- Communication skills
- Self-initiator
- Detailed oriented

ACCOUNTABLE TO:

- Executive Director / Director of Communications

REMUNERATION:

- Full-time supported